

In 2016, CHIPP intends to play again an important role in the Swiss research landscape by promoting the interests of the high-energy particle, astroparticle and neutrino physics communities in the discussions with the SERI, the SNSF, the SCNAT and others. Its organisation and work should allow the researchers to focus on science, as all the organisational, administrative and coordination tasks are carried out by the CHIPP administration. The specific CHIPP activities for 2016 are:

- The RECFA country visit 2016 (organisational support)
- The Zuoz Summer School 2016 (organisational and financial support)
- The CHIPP PhD and PostDoc days in the context of the SPS Annual Meeting (organisation, programme and active participation)
- The CHIPP workshops/conferences (organisational and financial support):
 - o SWHEPPS 2016: Strategy Workshop on High-Energy Particle Physics in Switzerland
 - o PSI 2016: workshop on Physics, Symmetries and Interactions
- The CHIPP outreach activities:
 - o The CHIPP Outreach Group (accompanying the outreach strategy and activities)
 - o The dialogue with the society through the multi-lingual “particlephysics.ch” site
 - o Possibly other specific targeted outreach activities
- The EPPCN: European Particle Physics Communication Network (active Swiss participation)
- The CHIPP Prize (advertisement, selection, and ceremony)
- The formal CHIPP Plenary (organisation, programme and active participation)
- The CHIPP Board and EB meetings (overseeing and running the association)
- The CHIPP Membership in SCNAT (annual report, funding requests, active participation)
- The joint FLARE requests on LHC M&O and Grid Computing (planning, compilation, submission)
- The Round Table International (active participation)
- The Lenkungsausschuss (LA) FLARE (active participation)
- The CHIPP representation at the CERN Council, at NuPECC, at ApPEC, at LA FLARE (via recommendation) and at ECFA, ACCU, the European Particle Physics Outreach Group, the Computing Board (via direct election).

Many of these activities benefit from the Swiss militia system (e.g. planning and organisation of the CHIPP schools and workshops, the evaluation of the CHIPP Prize candidates, the planning of an outreach strategy and its implementation, the input to the FLARE LHC M&O request) or are even supported directly through external financial support (EPPCN, Summer School, SWHEPPS, Outreach) or by in-kind contributions from some institutes (such as the accounting [UZH], printing of brochures [PSI], RECFA country visit [ETHZ] and maintaining the CHIPP membership database). Others depend on the manpower of the CHIPP Administrator (like the administrative support to the Chair; the Annual Report for SCNAT; the organisation of the CHIPP EB, Board and Plenary meetings including the preparation of agenda, documents, presentations, minutes, and list of action items; the administrative part of the FLARE LHC M&O request; the search for location and general organisation of the plenary meeting; the management of the funds and supervision of the financial situation; the funding requests to SCNAT and the maintenance of an up-to-date website), who's half-time employment is fully covered by CHIPP (salary, social charges, pension fund, and travel expenses).

Some of the activities require an accompanying funding or are practically limited to paying a contribution or a fee. The following budget table details the various incomes and expenses foreseen for 2016. For clarity, we also include the corresponding values from the accounts of 2014, for the approved budget of 2015 and the current status of the expenses of 2015.

The breakdown of the work of the administrator and of the EPPCN representative is shown in two accompanying tables. They sum up to 0.6 FTE.