

In 2017, CHIPP intends to play again an important role in the Swiss research landscape by promoting the interests of the high-energy particle, astroparticle and neutrino physics communities in the discussions with the SERI, the SNSF, the SCNAT and others. Its organisation and work should allow the researchers to focus more on science, as some of the organisational, administrative and coordination tasks are carried out by the CHIPP administration. The specific CHIPP activities for 2017 are:

- The CHIPP PhD Winter School 2017 (organisational and financial support)
- The CHIPP Annual Plenary in the context of the SPS Annual Meeting (organisation, programme and active participation)
- The CHIPP workshops/conferences (organisational and financial support):
 - o Possibly an event to be defined
- The CHIPP outreach activities:
 - o The dialogue with the society through the SCNAT thematic portal on particle physics
 - o The CHIPP membership in IPPOG (outreach strategy and activities)
 - o Possibly other targeted outreach activities
- The EPPCN: European Particle Physics Communication Network (active Swiss participation)
- The CHIPP Prize (advertisement, selection, and ceremony)
- The formal CHIPP Plenary (organisation, programme and active participation)
- The CHIPP Board and EB meetings (overseeing and running the association)
- The CHIPP Membership in SCNAT (annual report, funding requests, active participation in MAP platform and delegation meetings)
- The follow-up of the joint FLARE requests on LHC M&O and Grid Computing (yearly adjustment)
- The Round Table International (active participation)
- The coordination of future particle physics activities in Switzerland (CHIPP Tables, etc.)
- The FLARE prioritisation (active participation to the meeting of January 2017)
- The CHIPP input to SNSF and SERI regarding the Swiss representation in the CERN Council, in APPEC, and in NuPECC
- The CHIPP representation in ECFA and in ACCU (via direct election)
- The CHIPP observer status in CHAPs and in the Committee on Space Research (CSR).

Many of these activities benefit from the Swiss militia system (e.g. planning and organisation of the CHIPP schools and workshops, the evaluation of the CHIPP Prize candidates, the planning of an outreach strategy and its implementation, the input to the FLARE LHC M&O request) or are even supported directly through external financial support (EPPCN, Winter School, Outreach) or by in-kind contributions from some institutes (such as the accounting [UZH], printing of brochures [PSI], and the maintenance of the CHIPP membership database). Others depend on the manpower of the CHIPP Administrator (like the administrative support to the Chair; the Annual Report for SCNAT; the organisation of the CHIPP EB, Board and Plenary meetings including the preparation of agenda, documents, presentations, minutes, and list of action items; the general organisation of the plenary meeting; the management of the funds and supervision of the financial situation; the funding requests to SCNAT; and the maintenance of an up-to-date website, distribution of announcements, etc.), who's half-time employment is fully covered by CHIPP (salary, social charges, pension fund, and travel expenses).

Some of the activities require an accompanying funding or are practically limited to paying a contribution or a fee. The following budget table details the various incomes and expenses foreseen for 2017. For clarity, we also include the corresponding values from the accounts of 2015, for the approved budget of 2016 and the current status of the expenses of 2016.

The breakdown of the work of the administrator and of the EPPCN representative is shown in two accompanying tables. They sum up to 0.6 FTE.