

## Introduction

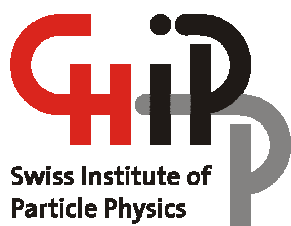
During the last three years, the CHIPP prize has been advertised and attributed according to the procedure set up by CHIPP in 2008 and revised slightly in 2009. After the 2011 prize selection, a number of suggestions for streamlining and improving the present rules had been received. They were discussed in the CHIPP EB, which led to the revised rules attached.

The revised procedure differs mainly in the following three points from the previous one:

- New: Applications may be received at any time before the completion of the PhD thesis. A PhD student may apply more than once.  
Advantage: more applications possible.  
*Previous version: application possible only during the last year and only once.*
- New: Deadline for the application: 31 May and reduction of the paperwork by limiting it to 5 pages.  
Advantage: more time for assessing the applications and increased motivation for submitting an application.  
*Previous version: Deadline 30 June; application could contain up to 15 pages.*
- New: a dedicated Selection Committee assesses the applications and selects the prize winner. Interviews or presentations are possible.  
Advantage: The selection is no longer made by an anonymous group of people, but by well identifiable Committee Members. This leads to an increasingly professional selection with a well defined number of participants (the Board Members' involvement in the process has fluctuated very much and has sometimes been extremely low).  
*Previous version: The EB made the assessment and submitted the short-listed candidates for a vote to the Board Members.*

**The Board** (applying Article 27, litt. q) is requested to approve the revised procedure for the CHIPP Prize.

Required majority: simple



an Association according to Swiss law

# CHIPP Prize for the best PhD student in Experimental or Theoretical Particle Physics

## Procedures

*Revised December 2011*

*Proposal for the Board 2012-01 (January 2012)*

1. The goal of the CHIPP PhD student Prize is to reward the best students preparing their PhD thesis in Experimental or Theoretical Particle Physics. Emphasis will be given to the quality of their present work and to its relevance within their research group, as well as to novel ideas possibly brought up by the students.
2. All PhD students affiliated to CHIPP who did not yet complete their PhD thesis may apply for the prize.
3. The Prize advertising must be issued by March 31 of each year. It will be posted on the CHIPP web site and sent by e-mail to all CHIPP Board members. Applications must be sent to the Chair of the CHIPP Selection Committee by May 31 of each year.
4. The CHIPP Selection Committee is composed of one of the Vice-Chairs of the CHIPP Executive Board (EB) and 3 Board Members; its composition is based on a reasonable and balanced distribution of competences.
5. Applicants must submit a CV, the diploma thesis, the list of publications and internal notes as well as a report ( $\leq 5$  pages, incl. figures and references) outlining their achievements in the PhD work. Further, a proposal/recommendation letter by the supervisor and reference letters by two other professors or researchers not belonging to their institution are required. These letters should be addressed directly to the Chair of the CHIPP Selection Committee. All papers and communications must be written in English.
6. The CHIPP Selection Committee assesses the applications by attributing a total of  $\leq 100$  points:
  - $\leq 15$  for the diploma work
  - $\leq 20$  for the CV and publication list
  - $\leq 25$  for the reference letters
  - $\leq 40$  for the written document

The attribution of points is made by averaging the marks given by the members of the CHIPP Selection Committee. Once the applications are assessed, the CHIPP Selection Committee may invite up to three short-listed candidates for an interview or a presentation before taking a decision about the winner.

7. The ranking list of the candidates and their files are forwarded for information and discussion to the CHIPP EB.
8. Once the CHIPP EB has taken note of the result of the selection, the CHIPP Selection Committee unofficially informs the winner and the other candidates about their personal ranking.
9. The CHIPP Selection Committee prepares the diploma and a short *laudatio* to be printed on the diploma and posts it on the CHIPP webpage (after the award ceremony).
10. The award ceremony will take place at the CHIPP Plenary in fall. The winner will get a diploma plus 3000 CHF and will present his/her current research activity in a 20 min talk.