

Closure of the 2013 Accounts: Annual Report 2013 and Annual Accounts 2013

Feb. 2014/MT

Introduction

An association is obliged by Swiss law to establish annual accounts and to audit them. For CHIPP, the year 2013 is the second year to fall under this rule¹.

As the annual accounts are linked with the CHIPP activities, it is common practice to present the annual report and the annual accounts under the same item.

Annual Report 2013

CHIPP as a member of the SCNAT is obliged to submit an Annual Report to its mother organisation, structured according to the SCNAT guidelines and rules. The report (attached) covers the CHIPP Publications, the CHIPP (and CHIPP supported) events and meetings, the scientific and institutional international collaboration, the promotion of the next generation, the support and coordination tasks and the 'dialogue with society'.

Annual Accounts 2013

For 2013, CHIPP has a unique account for all activities. The CHIPP Association's account is presented to the CHIPP Board (attached).

The CHIPP account was used for the membership fees from the CHIPP institutes as well as for the contribution from SERI for the outreach project 'Verflixtes Higgs'. The expenditures include for the first time in 2013 the salary of the CHIPP Administrator administrated by the University of Zurich ("Contributions UZH"). They also include the costs for the 'Verflixtes Higgs' (Public Relations) and show smaller amounts for conferences and workshops, meetings and administration. The SCNAT membership fees (3'423 CHF) are largely compensated by SCNAT contributions for schools (12'000 CHF). The annual accounts 2013 show a total asset of 69'818.85 CHF compared to 61'062.70 CHF at the end of 2012. The Balance sheet therefore shows an increase of assets of 8'756.15 CHF. The high value of the transitory liabilities of 27'030 CHF is due to membership fees for 2014 already received at the end of 2013, thus increasing the actual asset on the Postbank account at the end of 2013.

Auditor's Report

The two elected auditors, Giuseppe Iacobucci and Michael Spira, have performed the audit on 3 February 2014, meeting in Bern with the accounting officer, Ms. Monika Röllin (UZH), and the CHIPP past and present Administrators (J.-P. Ruder & M. Türlér). No mistakes, errors or false entries have been found and the audit resulted in a positive recommendation to the Board. Their report is attached.

¹ Until 2011, CHIPP was funded exclusively through the C15 grant from SUK, SER and ETH Council, and the Annual Accounts had to be submitted to the SER in the frame of that project.

The Board (applying Article 27 litt. u and litt. v) is requested

- **to approve** the Annual Report 2013 and instruct the Administrator to make it public on the CHIPP website;
- **to approve** the Annual Accounts, the Balance Sheet and the Profit and Loss Statement for the year 2013;
- **to formally discharge** the CHIPP EB and the CHIPP Administration for the year 2013, expressing at the same time its thanks and appreciation for the careful accounting.

Required majority: simple