

 <p>9 December 2003</p>	<p>Summary, <b>CHIPP</b> Executive Board</p>	<p>Meeting 1 8 December 2003</p>	<p>A. G. Clark J-P. Derendinger A. Rubbia</p>
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## 1. Mode of Operation

- a)
  - A web page will be created, A.R. agreed to arrange this. C. Grab has agreed to help setting up this page. A request has been made to IT services of ETHZ to maintain the site.
  - it will contain a mailing list of CHIPP members from participating institutes, and CHIPP will request a person from each institute to keep this updated, using a data base input; email lists will be based on the data base;
  - via SWITCH, request being made if not already reserved for [www.chipp.ch](http://www.chipp.ch) or similar;
  - most web content will be open, but there will be protective passwords for those aspects particular to the CHIPP Board or the CHIPP Executive Board (EB).
  - a summary of all meetings will be available on the web, and announced via email.
  
- b) Meetings of the Executive Board will be held at approximately 1-month intervals.
  - these meetings should be coordinated with visits to member institutes, the aim being to inform the EB of the facilities of the institute, the mode of operation, the future institutional plans, and problems of the institute.
  - it was decided that the next 2 EB meetings would be at UniZh (20:1:04) and EPFL (date to be confirmed), subject to confirmation from the institutes concerned. Action AGC to confirm.
  
- c) It was agreed that CHIPP needs a logo. AGC will invite entries from all participants. Plenary CHIPP will vote on a short-list of entries.

## 2. Philosophy

- a) The CHIPP EB will define and promote the common scientific interests of the particle physics community. Its emphasis will be ensuring the scientific program defined by CHIPP, both financially and scientifically. This role is defined by the CHIPP constitution.

## 3. Division of Responsibilities

- a) The CHIPP EB places an emphasis on the long-term scientific value of its decisions. In that context, a clear definition of responsibility of EB members will be progressively defined.
  
- b) At the present time:

- J-P Derendinger will take responsibility for teaching and doctoral activities
- A. Rubbia will ensure that initial web facilities for CHIPP will be available.

#### **4. Short Term Perspective**

- a) Action: to inform CERN Council and ECFA of CHIPP existence and activities (AGC)
- b) Action: creation of web interface (see item 1 AR)
- c) The question of funding was discussed. This is a delicate point. It was agreed that funding was necessary but should be minimal to ensure that tasks are performed: in 2004, expenses will include the roadmap, preparation of the web site, and essential travel. This needs discussion with the funding agencies. To be followed up.
- d) In May or June 2004, CHIPP will organize a workshop on Astroparticle Physics, in collaboration with the Cosmology community (AGC, J-P.D, A.R).
- e) It was agreed that a major objective was the timely completion and development of the “roadmap” of future particle physics activities over the coming 15 years. Using this document, a major short-term objective is to convince the wider CH community of the importance of our scientific program, and to staunch the recent budget cuts in large and long term scientific projects.
- f) CHIPP will attempt to update the projection of particle physics expenditure in the period 2004-2009, in the context of the “roadmap” document agreed by CHIPP on the physics priorities in this period.
- g) The Neutrino Pillar of the “roadmap” was discussed. The activities are in a period of consolidation. There seems to be a reasonable consensus on the short term (CNGS, K2K) and the medium term (JHF, not yet approved in Japan). Following a recent meeting in Venice on the longer term strategy, it was agreed that a workshop would be organized in 2004 to define the best strategies in this sector, and to define priorities for programs such as the Japan JHF, and the CERN SPL.
- h) Action: it was agreed that a short pamphlet explaining CHIPP should be produced.
- i) Action: the need to develop a more cohesive teaching strategy for doctoral studies in collaboration with the 3<sup>ème</sup> Cycle de la Suisse Romande, and CUS (J-P D.), was noted in the “roadmap” of particle physics. This need has become more important in the light of the Bologna Accord. Support from CUS needs to be studied.