

 <p>8 March 2004</p>	<p>Summary, CHIPP Executive Board</p>	<p>Meeting 2 8 March 2004</p>	<p>A. G. Clark J-P. Derendinger A. Rubbia</p>
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Agenda

1. Visit to EPFL
2. Roadmap Status and Next Steps
3. Towards a CHIPP Doctoral School- CUS request
4. CHIPP Computing – what to do?
5. Planned CH Neutrino Workshop
6. Astroparticle Physics Workshop
7. Divers

1. Visit to EPFL

- Before the EB meeting, AGC, J-P.D and AR met at EPFL with A. Bay, O. Schneider, T. Nakada and Th. Schietinger. There was a detailed discussion of EPFL activities in research and teaching. This included a presentation of the Belle and LHCb activities, and a discussion on the LHCb funding situation. It was followed by a visit to the electronics and mechanical labs. The visit was extremely useful for the EB to understand the needs of EPFL with respect to CHIPP, and hopefully vice-versa.
- One aspect that came up was how to put the participation of CERN doctoral students in Swiss institutes on a better footing. This should be followed up by CHIPP

2. Roadmap Status and Next Steps

- A prototype layout had been received from M. Schlapbach at PSI. This had been distributed to the EB, and to the Roadmap Working Group. The feedback was extremely positive. It was agreed that the proposed design would be accepted for the report.
- The document is being edited. The Working Group and the Board will have the opportunity to comment during the layout period, but in principle no scientific changes will be made.
- From the comments received on the Final Draft, it is understood that the CHIPP Board has strongly endorsed the document.

- It was agreed that the document would now be completed as soon as possible, and released to the community at a press conference.

3. Doctoral School

- J.P D. presented a preliminary version of the request for CUS funding of a Swiss-wide doctoral program (extending the current 3^eme Cycle) in particle physics. The request would be for approximately 400 KCHF in the period 2005-2007. This had been accepted by the Neuchatel rectorat. It would be submitted on Tuesday 10th March (note added: a final version has now been submitted).

4. CHIPP Computing

- AGC reported that a request for FORCE funding of the Manno PC farm had been submitted by CHIPP, with all involved institutes plus Manno being co-signatories. The request is for 127 KCHF, and provides the necessary GRID resources to take part in the LHCb, ATLAS and CMS data challenges. AGC thanked Frederik Orellana and Derek Fiechtinger for their enormous help in preparing this submission.
- AGC reported on progress towards a (possible) CUS request for CHIPP GRID funding (note added: a submission has been made for Tier 2 and Tier 3 GRID computing via the University of Geneva – the result is not known).

5. CHIPP Neutrino Workshop

- AR distributed a preliminary program of the proposed Neutrino Workshop. It was agreed that this should be a CHIPP-sponsored workshop. The proposed dates of 3-5 May, 2004 were agreed (note added: these have been changed to June 21-23). The following actions were agreed:
 - a) The creation of an organizing committee;
 - b) The preparation and distribution of publicity related to the workshop;
 - c) The establishing of a budget for the workshop, including possible registration fees etc. (on that basis, funding will be made from several sources).

6. CHIPP Astroparticle Physics Workshop

- AGC said he had not had time to contact people concerning a proposed Astroparticle Workshop (see meeting 2) in Septemebr or October, 2004.
- This work will now start. All members of the EB expressed the wish to be on the Organising Committee. AGC will make a proposal before the next EB meeting.

7. AOB

- There was a short discussion on the WEB page. The membership data base needs final checking before distribution of maintenance responsibility to each institute (AGC: this is now done). The persons responsible in each institute are:

UniGe	Catherine Blanchard (exp) Cecile Jaeggi (th)
EPFL	Secretariat of Particle Physics Group tbd (th)
UniNe	Nicole Derendinger (tricycle@unine.ch) (exp and th)
UniBe	Irene Neeser (neeser@lhep.unibe.ch) (exp) Otilia Haenni (haenni@itp.unibe.ch) (th)
UniZh	Ruth Halter (ruth.halter@physik.unizh.ch) (exp) tbd (th)
ETHZ	Rosa Bächli (baechli@phys.ethz.ch) (exp and th)
UniBa	tbd
PSI	Anita Van Loon (anita.vanloon@psi.ch)

Other (e.g. UniFr, CERN): contact is Catherine Blanchard

- There was a short discussion on the logo
Action: Pass the CHIPP logo past the ETHZ Design Office
- AGC reported that he had sent a letter to Prof. R. Ott (President, Division 2 of FN) inviting the Division 2 Council to visit CERN at one of their future meetings, during the period of the 50th Anniversary of CERN. A meeting had also been requested to discuss the funding problems of long term projects. (Note added: A response has since been received from Prof. Ott, Both items would be considered by the FN Council, and the CHIPP EB would subsequently be contacted).
The EB stressed the importance of a visit by the FN to CERN, to view the Swiss activities in Particle Physics. It noted in this context the urgency of completing the Roadmap document.
- It was agreed to build up a data file showing the evolution of funding in particle physics from various sources over the past years. In the related discussion, it was stressed that the development of a coherent funding strategy must be an important priority immediately after the Roadmap is finished.

Next meeting:

It was agreed (and since confirmed) that the next meeting would be at the University of Neuchatel, at on Thursday April 8. This would include a detailed discussion of experimental and theoretical activities at the University of Neuchatel.

