



CHIPP Prize for the best PhD student in Experimental or Theoretical Physics

Procedures

as approved by the CHIPP EB on 17 October 2008

1. The goal of the CHIPP PhD student Prize is to reward the best students preparing their PhD Thesis in Experimental or Theoretical Particle Physics. Emphasis will be given to the quality of their present work and to its relevance within their research group, as well as to novel ideas possibly brought up by the students.
2. All PhD students affiliated to CHIPP that did not complete yet their PhD thesis may apply upon nomination of their Supervisor. Each student can apply only once.
3. The Prize advertising must be issued by April 30 of each year. It will be posted on the CHIPP web site and sent as a poster and e-mail to all CHIPP Board members. Applications must be sent to the CHIPP Executive Board (EB) by June 30 of each year.
4. Applicants must submit a CV, the Diploma Thesis, the list of publications and internal notes, a report (≤ 15 pages, including figures and references) outlining their achievements in the PhD work, the proposal/recommendation letter by the supervisor, and reference letters by two other professors or researchers not belonging to their institution. All papers and communications must be written in English.
5. The CHIPP EB selects a short list of 3-6 applicants. This is done by attributing a total of ≤ 100 points:
 - ≤ 15 for the diploma work
 - ≤ 20 for the CV and publication list
 - ≤ 25 for the reference letters
 - ≤ 40 for the written documentThe attribution of points is made by averaging the marks given by the CHIPP EB members. Applicants who are not short-listed are informed about this by the CHIPP EB.
6. The list of short-listed candidates is submitted to all members of the CHIPP Board. The candidate's marks will be forwarded as guidance to the CHIPP Board in view of the final selection. Each Board member chooses 2 candidates and communicates their names to the CHIPP EB. The dead-line for communicating this choice is defined by the CHIPP EB. The candidate with the largest number of nominations is the winner. In the case of a tie the CHIPP EB will decide. The CHIPP EB unofficially informs the winner and the other short-listed candidates about their personal result.
7. The award ceremony will take place at the CHIPP Plenary in fall. The winner will get a diploma plus 3000 CHF. The CHIPP EB will write a 40-50 words motivation to be printed on the diploma. The motivation will also be posted on the CHIPP Web page, year by year.
8. At the CHIPP Plenary the winner will have to give a 30 min talk presenting his/her current research activity.